



School Tour Request Form

Arts of Japan: The John C. Weber Collection
February 24–May 25, 2008

TOUR INFORMATION (Tours available March 4–May 16, 2008)

Requests must be received a minimum of 3 weeks in advance of your first preferred tour date.

Tours are offered Tuesday through Friday. All tours are FREE and last one hour. One adult chaperone is required for every 15 students on a guided tour, or for every 10 students on a self-guided tour.

Group Size: A minimum of 9 students or youths plus 1 chaperone attending at the same time constitutes a group. A maximum of 40 individuals (including chaperones) can begin guided tours at each start time.

Number of Students _____ Grade level _____ Number of adult chaperones _____

Special Needs Requirements: _____

Tour Type: Guided Tour Self-Guided Tour

Tour Times: 10:00 10:30 11:15 12:00 12:30

Prioritize your tour start-time preferences by numbering them in the boxes, 1 for your first choice, 2 for your second.

Tour Date:

Provide four possible dates in order of preference.

- 1. _____ 2. _____
- 3. _____ 4. _____

SCHOOL INFORMATION

School Name _____

School Mailing Address _____

City _____ State _____ Zip _____

School phone (central office) (_____) _____ Your extension _____

Contact Name _____ Home phone (_____) _____

CONFIRMATION

We will contact you if we are unable to accommodate your group. Otherwise, we will mail confirmation of your reservation(s) and museum visit guidelines. Review this information thoroughly and share it with all participating teachers and chaperones. A tour guide will telephone you to discuss your guided tour 1–2 weeks in advance.

CANCELLATIONS

If you need to cancel a tour, call (612) 870-3140 as soon as possible.

MAIL COMPLETED FORMS TO

Minneapolis Institute of Arts
Tour Office
2400 Third Avenue South
Minneapolis, Minnesota 55404